

## **Production Planner**

Our production planner is an integral role within our team here at Harrogate Spring Water. Working closely with peers you will be coordinate flow of goods and materials in line with the sales forecast. You will use our in-house systems to ensure stock holding is correct and support the maintenance of production efficiencies.

We're looking for an individual with a proven record of accomplishment as a production planner/ materials planner/ scheduler or supply chain planning. The successful candidate will have a good level of education or equivalent experience working in a busy environment. The role is busy and requires someone with excellent communication skills, both written and verbal. Attention to detail whilst managing multiple streams of work requires the successful candidate to have excellent organisational and time management skills.

The main responsibilities of the role are;

- Responsible for the long- and short-term production schedules, including maintenance shifts, prioritising, and preparing work orders liaising with other internal stakeholders to achieve optimum production efficiency.
- To produce and maintain production schedules inclusive of maintenance shifts, prioritising job orders for production optimisation, whilst meeting stock holding requirements
- To complete status reports on production progress, work in progress and raw material inventory
- Provide supplier forecasts based on long term production plan to ensure continuity of supply.
- Using the company forecast data, stock calculator, supply chain software and Orchestrate planning Determine appropriate stock levels by SKU for all finished goods taking into account production capability, sales forecasting, shelf life, promotional activity, NPD's, and any other factors that could affect stock position.
- Provide detailed KPI's on plant utilisation and plan v actuals on a daily, weekly and longer-term basis.
- Responsible for raw materials stock data analysis, supply planning and 'just in time' movement scheduling, liaising with Procurement and Logistics
- Support continuous improvement and best practice production planning/scheduling strategies
- Collaborate with Technical, Production and Procurement departments to accommodate trials as required ensuring minimal impact on operational efficiency.

If you would like to join our team as a Production Planner, we want to know why you would like to work at Harrogate Spring Water and what puts your application head and shoulders above the rest. Please send your CVs and a covering letter to [human.resources@harrogatespring.com](mailto:human.resources@harrogatespring.com)

No agencies, thank you.